
TONGWYNLAIS COMMUNITY COUNCIL

Minutes of the Ordinary Meeting held virtually following the guidelines of The Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020, March 29th 2021 Meeting commenced at 7:30pm.



- 1.00 ATTENDANCE:** **Community Councillors:** Chairman Brian Griffiths, Mike Jones-Pritchard, Caryn Hill, Mike Griffiths, Ceri Lane, Peeter Tiidt
Clerk: Nadine Dunseath
County Councillors: Mike Jones-Pritchard

APOLOGIES

Community Councillors – Graham Walters, Linda Morgan, Chris Morgan

2.00 DECLARATIONS AND REGISTRATION OF INTERESTS

Cllr Mike Jones-Pritchard declared an interest in any planning matters due to his role with Cardiff Council planning committee but stated he would be able to advise on planning procedure.

3.00 POLICE MATTERS

South Wales Police had provided crime figures from 19th February to 29th March as follows: - 8 x ASB Covid Breaches; 4 x ASB youths smoking cannabis; 1 x verbal abuse/road rage; 3 x road offences; 1 x shed burglary.

4.00 PUBLIC MATTERS

No public attended the meeting.

5.00 MATTERS ARISING FROM THE PUBLIC SESSION

No matters arising.

6.00 CONSIDERATION & APPROVAL OF THE MINUTES OF THE ORDINARY MEETING ON 22nd FEBRUARY 2021

The minutes of the meeting were agreed and approved. Mike Jones-Pritchard proposed, Mike Griffiths seconded. All agreed.

7.00 MATTERS ARISING FROM THE MINUTES AND ANY REMAINING BUSINESS FROM THE MEETING

7.01 Item 7.02 Regarding new website

Website designers have begun working on the new site and have provided a test link asking for feedback. The naming committee has rejected the application for the new website name of tongwynlais.gov.wales as it is not clear enough what it represents. They have suggested the alternative tongwynlaiscommunitycouncil.gov.wales. All agreed.

The function to include planning applications directly from the County Council website is an add-on service at £2.50 per month. Cllr Mike Jones-Pritchard proposed replacing the list of planning applications on the website with a link to the Cardiff Council Planning Portal.

AP Clerk to progress application for new name and to inform developers regarding planning application link.

- 7.02 Item 7.04 Regarding Japanese Knotweed case on Castle Road.
Questgates Solicitors have been informed that the Community Council has hired a contractor to treat the knotweed on the allotment site and alongside the stream on land belonging to the Community Council to comply with insurance terms.
- 7.03 Item 7.07 Regarding trimming of trees near Llywn Malt estate.
Cllr Mike Jones-Pritchard confirmed that Cardiff Council Parks have felled ash trees suffering from ash dieback.
- 7.04 Item 7.08 Regarding sleepers to be removed on land behind Castle Road.
Cllr Peeter Tiidt has removed 2 sleepers, but the one remaining is bolted.
AP Cllr Tiidt to arrange assistance.
- 7.05 Item 8.00 Regarding new noticeboard.
The contractor has begun work on the new noticeboard. Cllr Graham Walters has supplied the dimensions of the existing posts. Cardiff Council will collect the old noticeboard as a bulky item of mixed materials for a charge of £12.50. Chair Brian Griffiths advised that the old noticeboard depending on its condition could be used within the Tanyard Hall. The board will be placed in storage once removed until it is decided what to do.
- 7.06 Item 9.00 Regarding knotweed contractor.
The contractor will begin the first treatment in a few months when the growing season begins. He has confirmed there is no penalty to pay by instalments. The first invoice of 40% full cost has been received.
- 7.07 Item 10.04 Regarding PAT testing in the Tanyard.
AP Clerk to check whether Cllr Graham Walters has completed the testing.
- 7.08 Item 10.05 Regarding Land Registry application footpath Wellington Street to Birch Hill.
Land Registry have requested the application is resubmitted with £70 fees and to include a statement of valuation of the land. Cllr Mike Jones-Pritchard has provided an estimate of the value.
AP Clerk to resend the application.
- 7.09 Item 12.03 Regarding Energy Contracts.
Bionic have confirmed that their recommended quotation was not with a green energy provider. Clerk has requested new quotations are provided and is awaiting the information.
- 7.10 Item 13.01 (c) Regarding condition of grass on recreation ground.
Cllr Mike Jones-Pritchard advised that Cardiff Council would not be placing matting on the field.
- 7.11 Item 13.01 (e) Regarding rendering on Tanyard.
Chair Brian Griffiths has inspected the building and advised that it requires painting.
- 7.12 Item 13.03 Regarding the village hanging baskets.
Chair Brian Griffiths advised that work had started on producing the village hanging baskets and he had arranged for compost to be delivered from a local source in Glan Y Llyn.

8.00 CLERK'S REPORT OF CORRESPONDENCE

- 8.01 The next Clerks meeting with the Monitoring Officer will be held on April 14th.
- 8.02 A geography student doing a dissertation on Geoparks and the benefits to the local communities asked if members of the Community Council may be able to help answer some questions. Cllr Mike Jones-Pritchard has offered to help.
- 8.03 A resident has suggested yellow lines are placed on Mill Road near the junction with Wellington Street to prevent people parking near the drop kerbs and to allow space for large vehicles turning the corner. Cllr Mike Jones-Pritchard advised that drop kerbs already have a legal standing for no parking and it is not possible to put double yellow lines across them.

- 8.04 A garden planter has been placed on the pavement outside a property in Mill Road obstructing the pavement. Chair has instructed the Clerk to contact Cardiff Council to request they assist with removing the planter. The planter has been removed.
- 8.05 A business refuse bin has been placed inside a wooden cupboard on the corner of Mill Road and Merthyr Road. Chair has contacted Cardiff Council to request it is removed. Cardiff Council have advised the land is privately owned. It is believed historically the triangle of land was gifted to the Community Council with permission given for the noticeboard to be installed. Cllr Mike Jones-Pritchard is making enquiries as to whether planning permission was granted.
- 8.06 Welsh Government have passed a new Local Government and Elections (Wales) Act 2021 which will have an impact on Community Councils, including the requirement to publish certain documents and reports, training plans and the ability to make more decisions if specific criteria are met. The Act also makes permanent provision for remote meetings.
AP Cllr Mike Jones-Pritchard to enquire if Cardiff Council would provide development opportunities.
AP Clerk to enquire if the new Act requires an election for Community Council's every 5 years even if only 9 applications are received.
- 8.07 Cardiff Council Libraries will be reopening at the Tanyard on Friday April 9th.
- 8.08 A resident has suggested an application could be made for a Link ATM in the village.

9.00 PLANNING

- TFW Application – Bridge to Gelynis Farm.
Radyr & Morganstown Community Council have provided a copy of their objection letter regarding this application which includes a recommendation that the bridge is reconsidered at the location of Ironbridge Road. Chair instructed the Clerk to contact all members regarding this suggestion. Cllr Mike Jones- Pritchard has advised it is not possible to change application details based on a suggestion.
- 21/00115/DCH 19 Queen Street, Tongwynlais.
Single Storey Rear Extension.

10.00 FINANCIAL MATTERS INCLUDING APPROVAL OF CHEQUES

- 10.01 Centregreat Ltd have advised from 1st March there are changes to the VAT system for construction activities and have requested information on whether Tongwynlais Community Council is the end user of the service/contract they provide. Clerk has replied to confirm they are and as such it is appropriate that VAT should be charged to the Community Council which can be reclaimed directly from HMRC.
- 10.02 The Independent Remuneration Panel have published their recommendations for 2021/22 which shows no change for Community Councils.
- 10.03 Lloyds Bank have written to advise that there is an update to the terms and conditions for the Business Chargecard. From 28 April 2021 they will be adding the following services: - Mastercard Business Savings Programme to provide money back on eligible purchases; Buyers Protection Insurance to provide cover for certain purchases if they are damaged or stolen.
- 10.04 A VAT reclaim for 2020-21 will be submitted at the financial year end of approx. £1200.
- 10.06 In April 2021, the National Minimum Living Wage will rise from £8.72 to £8.91.
- 10.06 One Voice Wales have provided their membership renewal documents for 2021/22 at the cheaper premium of £251 (compared to £277 last year).
- 10.07 Clerk reported the following bills since the last meeting: - Hanging Basket Compost, Website, Knotweed Contractor, Gas Bill, Electricity Bill, Wages/Expenses, One Voice Wales Membership Renewal.

Expenditure

Hanging basket compost	1829	-77.00
TEEC Ltd - New Website	1830	-816.00
Taylor Total Weed Control - 1st Instalment	1831	-861.60
Opus Energy Gas Bill	d/d	-117.17
Opus Energy Electricity Bill	d/d	-23.31
Wages & Expenses March	1832/4	-563.87
One Voice Wales Membership Renewal	1833	-251.00

10.07 The Finance Report was presented to the Council and agreed.

10.08 Clerk reported the annual renewal of computer software for Microsoft Office 365 was due, but a renewal price had not yet been provided. Clerk advised that last year the cost was £114 so it would likely be a similar cost. All agreed to renew.

11.00 COUNCILLORS REPORTS

11.01 Cllr Mike Griffiths queried the ownership of the land where the noticeboard is placed. See item 8.05.

12.00 DATE OF NEXT MEETING

The next Community Council meeting will be held virtually on Monday 26th April at 19.30hours. The meeting closed at 20:15 hours.